



MARINA GORETTI BAEZA PULGAR

ENGINEER

PERSONAL PROFILE

High sense of responsibility and proactivity, with services orientation and effective attention to people.
Planned and highly organized with administrative coordination and management tasks, optimizing each process.

FEATURED SKILLS

- Conversational english
- Responsibility
- Commitment
- Problem solving
- Excellent communication skills
- Troubleshooting
- Work under pressure
- Strong work ethic
- High learning capacity
- Driver license

CONTACT INFORMATION

Cell: +(1)236-565-5615 (WhatsApp Canadá)
Cell: +56929937650 (Chile calls)
Email: Goretti.r.h@gmail.com
Address: 18-445 5th Avenue N, Saskatoon; Saskatchewan.

SCHOLARSHIP

AIEP Professional Institute, Chile

BACHELOR OF BUSINESS, MARKETING (2020)

- General average 6.5 (maximum grade 7.0)
- Student highlighted for her constant responsibility.

AIEP Professional Institute, Chile

MASTER OF BUSINESS, HUMAN RESOURCES (2022)

- General average 6.4 (maximum grade 7.0)
- Student highlighted for her constant responsibility.

EQUIVALENCY IN CANADA (WES)

BACHELOR'S DEGREE (4 YEARS)

WORK EXPERIENCE

Administrative 11-2023/11-2024 (full-time)

MAINSTREET EQUITY CORP

- Hire and supervise rental agent and building superintendents
- Negotiate or approve rental or lease of properties on behalf of the company
- Prepare and administer contracts for property services, such as maintenance and renovation
- Compile and maintain records on operating expenses and income
- Ensure response to trouble calls from clients or tenants

Host 11-2023/11-2024 (Part-time)

MR MIKES STEAKHOUSE CASUAL; SASKATOON, CANADA

Customer service

Administrative 02-2023

FORD CONCESION; VANCOUVER, CANADA

Human resources

General manager 08-2018/01-2023

COMERCIAL GORETTY'S SPA, CURACAUTIN; CHILE

- Recruitment and selection of workers
- General accounting and balance sheets of the company
- Payment of expenses and the company
- Supply of raw material (inventory)
- Negotiation with suppliers and creditors
- Staff training; Customer service, bartender, barista, kitchen



Rut: 18.557.838-0.
Res.Título: 7506/2020.
Folio: 158977.

CERTIFICADO DE TÍTULO

Instituto Profesional AIEP

EL SECRETARIO GENERAL DEL INSTITUTO PROFESIONAL AIEP CERTIFICA QUE
CON FECHA 30 DE JUNIO DE 2020, SE CONFIRIÓ A:

MARINA GORETTI BAEZA PULGAR

EL TÍTULO DE **TÉCNICO DE NIVEL SUPERIOR EN ADMINISTRACIÓN DE
EMPRESAS MENCIÓN MARKETING**, APROBADO POR UNANIMIDAD Y MÁXIMA
DISTINCIÓN (6,3) SEGÚN CONSTA EN EL N° **170292** DEL REGISTRO DE TÍTULOS
DE LA INSTITUCIÓN.

OTORGADO EN TEMUCO, A 30 DE JUNIO DE 2020.



Secretario General

Certificado emitido por el Instituto Profesional AIEP. La institución o persona ante quien se presente este certificado, podrá verificar por medio del N° registro de título en la dirección <http://transparencia.aiep.cl>



Rut: 18.557.838-0.
Nº Registro de Título
204850
Res.Título: 1643/2022.
Folio: 193535.

CERTIFICADO DE TÍTULO

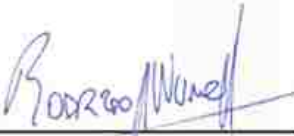
Instituto Profesional AIEP

EL SECRETARIO GENERAL DEL INSTITUTO PROFESIONAL AIEP CERTIFICA QUE
CON FECHA 11 DE MARZO DE 2022, SE CONFIRIÓ A:

MARINA GORETTI BAEZA PULGAR

EL TÍTULO DE **INGENIERO DE EJECUCIÓN EN ADMINISTRACIÓN DE
EMPRESAS MENCIÓN RECURSOS HUMANOS**, APROBADO POR UNANIMIDAD Y
MÁXIMA DISTINCIÓN (6,4) SEGÚN CONSTA EN EL Nº **204850** DEL REGISTRO DE
TÍTULOS DE LA INSTITUCIÓN.

OTORGADO EN TEMUCO, A 11 DE MARZO DE 2022.



Secretario General



Certificado emitido por el Instituto Profesional AIEP. La institución o persona ante quien se presente este certificado, podrá verificarlo escaneando el código QR o por medio del Nº registro de título en la dirección <http://transparencia.aiep.cl>, luego ingresar a Procesos académicos - Trámites del organismo - Validación de títulos.

JOB OFFER

Dear Marina Goretti Baeza Pulgar

We are pleased to make you an offer of employment in the position of Property Administrator (NOC 13101) with Mainstreet Equity Corp, 1320 20th St. West, Saskatoon. The terms and conditions of the employment are detailed below.

This will be a permanent full-time position for an indeterminate period of time. The compensation for this position will be \$28.85 per hour. You will be working for 40 hours per week with an overtime of \$43.27 for any hours after 8 hours per day. You will also be paid a vacation pay of 6% of the gross salary and dental, health and vision benefits.

The duties and responsibilities of his position include, but are not limited to:

- Hire and supervise rental agents and building superintendents
- Negotiate or approve rental or lease of properties on behalf of the company
- Prepare and administer contracts for property services, such as maintenance and renovation
- Compile and maintain records on operating expenses and income
- Ensure response to trouble calls from clients or tenants.

If you have any further questions, please feel free to contact me at 403 705 3070 or email me at lbaker@mainst.biz.

Sincerely,



Luckresha Ramsamugh-Baker
Human Resources Manager
Mainstreet Equity Corp.

Marina Goretti Baeza Pulgar
Employee

This is to certify that

Marina Goretti Baeza Pulgar.

has successfully passed the certification exam for

Scrum Fundamentals Certified

and is hereby designated as an SFC™

Granted Date : September 30, 2023

998849

Certificate ID



Executive Director



Chairman Academic Council

Certificate of Completion



This certificate has been awarded to
Marina Goretti Baeza Pulgar

for completion of the following course
Alberta Food Safety Basics for Special Events

A handwritten signature in black ink, reading "Phi Phan".

Phi Phan, Director
Provincial Strategies & Projects
Safe Healthy Environments

2023-07-04

Awarded On

2026-07-04

Expires On