

MICHELLE FRANCISCA SARAVIA GALLEGUILLOS

TOURISM AND HOSPITALITY PROFESSIONAL

CONTACT

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EDUCATION

2019 - 2022

Tourism and Hospitality

Instituto Profesional Duoc
UC Valparaiso

2015 - 2018

High School

Colegio Parroquial Santa
Maria Goretti de Concón

LANGUAGES

English - Intermediate

SKILLS

- Team work
- Responsible
- Dynamic
- Inventive

INTERNSHIPS

RECEPTIONIST

2021 - 2022 | La Blanca Hotel

- Support in the reception, housekeeping and AA&BB department areas.
- Management of reservation software.
- Microsoft Office handling.

RECEPTIONIST

2020 | Hostal Encuentro entre Culturas.

- Support in the reception, housekeeping and AA&BB department areas.
- Management of reservation software.
- Microsoft Office handling.

CERTIFICATES

- BSP Agent
- Event and Convention Management.
- Receptionist and Housekeeper.
- Marketing and Sales.
- Workshop Meeting Excellent by Marriot

ADDITIONAL INFORMATION

- Rut: 20.774.542-1
- Date of birth: May 15, 2001
- Address: 12th street with Vergara, N° 54, Concon.