

# ALDANA BELÉN PAZ

Comodoro Rivadavia, Chubut | +54 9 297 539 9088 | aldipaaz@gmail.com linkedin.com/in/aldana-paz-893912152 | September 29, 1997 Guest Service Professional | Cruise Receptionist Candidate

## **PROFESSIONAL PROFILE**

Enthusiastic Tourism Technician with experience in hospitality, billing, and guest service. Seeking a position as a Receptionist on board international cruise ships

I stand out for my service-oriented attitude, warmth in interactions, problem-solving, and effective communication with clients from diverse cultures.

With language skills, digital expertise, and system management experience, I am prepared to join the guest service team on board international cruise ships.

### WORK EXPERIENCE

- Hotel Austral (four stars) | Reception Assistant and Cashier (Sep 2023 Feb 2025)
- Personalized service to national and international guests.
- Check-in, check-out, reservation management, billing, and phone assistance.
- Web: https://www.australhotel.com.ar/
  - New Fitness | Store Manager (Apr 2016 Aug 2023)
- In-store customer service, sales, and product advice.
- Cash handling, supplier management, and inventory control.

Web: https://www.facebook.com/newfitness.cr

- Freelance | Community Manager (Sep 2018 Present)
- Customer communication via social media and WhatsApp Business.
- Visual content creation and digital brand management.

## EDUCATION

- Tourism Technician National University of Patagonia San Juan Bosco (2016 2022)
- High School Diploma in Communication Patagonian University High School (2015)
- English Studies New English Time Institute (2006 2015)

### COURSES AND CERTIFICATIONS

- Sales Techniques CAME Business School (2025)
- Leadership, Coaching, and Change Management CAME (2025)
- Excel Data Management Chamber of Commerce (2025)
- Digital Storytelling Santander Bank & University of Chicago (2025)
- Advanced English-Spanish Translation Institute of Modern Languages (2022)
- Public Service at ExpoTourism Aerolíneas Argentinas (2019)
- First Certificate in English B1 Level (2015)
- DELF French A2 Level (2014)

### LANGUAGES

Spanish: Native | English: Advanced | French: Intermediate

#### SKILLS

- Customer service and warm interaction with diverse cultures
- Conflict resolution and assertive communication
- Reservation management, billing, and cash handling
- Teamwork and ability to work under pressure
- Foreign languages: English and French
- Social media, digital tools, and Microsoft Office proficiency

### REFERENCES

Miriam Michno – Manager, New Fitness | 297-4330524

Miguel Di Rocco – HR, Hotel Austral | 297-4472200

### AVAILABILITY

Available to relocate and travel worldwide. Valid passport. Fully available for rotational shifts and onboard contracts.